City of Industry
Small Improvement Project
Economic Development Grant Application Form
For Consideration

Applicant Name

Business Name

Address

Business Phone

Email

I am the ◯ Property Owner ◯ Tenant of the business property:

If you are a tenant, please provide a written consent letter from the property owner, and lease agreement, and complete the following information on the property owner.

Name

Address

Phone

Email

When does the lease expire?

If you are the property owner, please provide proof of ownership.

Project Information

Please submit a work proposal narrative, detailed cost estimate, and illustration with dimensions. Please briefly describe your project below.

Description of Project:

Estimated Cost:

Anticipated start date of project

Anticipated completion date of project

Improvement Program Rules

Please initial each line after reading, understanding and agreeing to same:

- ☐ Applicants must pay a minimum of 50% of the project costs for projects where a grant is awarded. The maximum grant award shall not exceed $10,000, unless additional funds have been approved for an exceptional project.
- ☐ Applicants must receive a Notice to Proceed before work may begin. Notice from the EDC will be made within 30 days of the EDC receiving all paperwork.
- ☐ I have received the "Small Improvement Project Program Guidelines."

_____ _____

Applicant Signature Date

Please submit all paperwork to the office of the City of Industry, located at 725 Main Street.

Phone: 979-357-2190

Non-Discrimination Statement – *The City of Industry EDC does not discriminate on the basis of race, color or gender.*